



AGENDA

SHEPPEY AREA COMMITTEE MEETING

Date: Tuesday, 6 December 2022

Time: 7.00 pm

Venue: Sheerness East Working Men's Club, 47 Queenborough Road, Minster on Sea
ME12 3BZ

Membership:

Councillors Cameron Beart (Vice-Chair), Richard Darby, Oliver Eakin, Simon Fowle, Angela Harrison, Ken Ingleton (Chair), Elliott Jayes, Peter Macdonald, Peter Marchington, Lee McCall, Pete Neal, Padmini Nissanga, Ken Pugh and Bill Tatton.

Quorum = 5.

Pages

Information about this meeting

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2. Apologies for Absence

3. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves, their families or friends.

The Chair will ask Members if they have any disclosable pecuniary interests (DPIs) or disclosable non-pecuniary interests (DNPis) to declare in respect of items on the agenda. Members with a DPI in an item must leave the room for that item and may not participate in the debate or vote.

Aside from disclosable interests, where a fair-minded and informed observer would think there was a real possibility that a Member might be biased or predetermined on an item, the Member should declare this and leave the room while that item is considered.

Members who are in any doubt about interests, bias or predetermination should contact the monitoring officer for advice prior to the meeting.

4. Minutes

To approve the [Minutes](#) of the meeting held on 22 September 2022 (Minute Nos. 297 – 306) as correct records.

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|-----|--|---------|
| 5. | Matters arising from previous meetings | 5 - 12 |
| 6. | Active Travel Fund Tranche 4 | |
| 7. | Beach Hut proposal | 13 - 16 |
| 8. | Public Forum | |
| 9. | Local issues to be raised | |
| 10. | Update on work plan | 17 - 26 |
| 11. | Matters referred to Area Committee by Service Committees | |
| 12. | Matters referred to Service Committee Chairs for consideration | |

Issued on Monday, 28 November 2022

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**Chief Executive, Swale Borough Council,
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**

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Sheppey Area Committee meeting: 6 December 2022 – Matters arising

No.	Item	Background	Update on actions
1.	Coach Parking	<p>Jenny Hurkett from the Criterion at Blue Town raised the matter of coach parking on the Isle of Sheppey.</p> <p>Owing to issues outside SBC's control, this matter could not currently be progressed but when feedback was received, any decision making would go to the Community Committee.</p> <p>A Member stated that nothing could be done about the Ship on Shore car park until it could be accessed and suggested a report go to the Community Committee seeking vacant possession. The Director of Regeneration & Neighbourhoods agreed to look into the legal issues.</p> <p>The Coach Parking in Sheerness Report has been deferred to a future Community Committee.</p>	<p>The Head of Environment & Leisure advised reservations were recorded on the conversion of the Ship on Shore car park for coach parking. Officers are currently revisiting the options and will come back to March Community committee.</p>
2.	Connectivity across Sheppey	<p>A question was asked at the June 2021 meeting about transport issues on the Island. The Quality Bus Partnership has been suspended while (Kent County Council) KCC look at how to set up an Enhanced Partnership which will replace the QBP.</p> <p>Divisional Member for Sheppey, County Council Cameron Beart, reported that KCC were awarded £35.1M from the Government for bus services. An update on the new Enhanced Partnership was given at the KCC Environment and Transport Committee on 7 July 2022.</p> <p>Details of the Kent Enhanced Partnership Plan and East Kent Enhanced Partnership Scheme were circulated at the September 2022 meeting.</p>	<p>The Chairman to consider how to take this forward when more is known about the new group.</p>

3.	Neptune Terrace	<p>Chris Reed, Sheerness Town Council, asked for an update on Neptune Terrace and the removal of the steps so that people could cycle from Minster to Sheerness. The Director for Regeneration & Neighbourhoods advised that it was the responsibility of the Environment Agency (EA) but they had stated they could not fund the work.</p> <p>The Head of Regeneration & Economic Development advised a letter has been sent to the EA which was shared with Sheerness Town Council. A response was received from the EA which advised that although they are supportive do not have funding for access improvements on existing flood defences, therefore this is not something that the EA is able to do. They also advised “The Environment Agency has no objections in principle to any access improvement works proposed by SBC or STC, however this would be subject to the granting of the relevant Flood Risk Activity Permit (FRAP), and planning permissions.”</p>	A response has been received from the EA (Appendix 1).
4.	Dumping of spoil on the Eastchurch shoreline	<p>KCC Councillor Andy Booth asked if a report could be brought back to a future Sheppey Area Committee meeting providing details about the spoil that has been dumped on the Eastchurch shoreline. He said that it was important that the public were aware of what was happening.</p> <p>The Director of Regeneration & Neighbourhoods advised it is not appropriate to comment publicly on live investigations but the Council is working with the relevant agencies.</p>	The Director of Regeneration & Neighbourhoods reported that a multi-agency group continue to explore possible options for action led by the Environment Agency.
5.	Replacement of lighting along Sheerness Promenade	The Area Committee awarded £8,048.74 of funding for the replacement of lighting along Sheerness Promenade. The Head of Environment and Leisure advised these are part of the LED upgrade works. We are awaiting the latest prices from contractors.	The Leisure & Technical Services Manager advised initial inspection has confirmed that there is no live supply to these units. Investigation underway to confirm if existing

		The latest quote was around £186,000 so our budget of £70k plus the £8k from Sheppey area committee is not enough. The work has been split into phases and the lights for Sheppey are included in Phase 1. Contractors have suggested they would be in a position to start these works towards the end of September, pending approval to proceed.	trunking can be used to run new supply and to confirm costs of new supply and if required new trunking. Sheerness remains top of phasing list.
6.	Installation of benches	The Area Committee awarded £1,400.00 of funding to install benches in the shelters overlooking the gardens by the Sheerness leisure centre. Works will be progressed by the seafront team after the main summer season.	This project is complete and the benches are now in place.
7.	Whitehouse toilet painting	the Area Committee awarded £2,500.00 of funding towards the painting of the Whitehouse toilets	The repair works have been completed and a new mural now in place.
8.	Barton's Point Covered Walkway	The Area Committee agreed Option 2 – the removal of roof slab and metal stations only at a cost of £10k. Initial quotations have been re-submitted. Decision to be taken as to which company will proceed with works.	This work is complete, the covered walkway roof and supports have been removed. The wall and pathway remain, the area is open.
9.	Coastal Policies Group	Councillor Peter MacDonald asked what progress had been made by the Coastal Policies Group regarding the change from no intervention on erosion to one of protection. The Director of Regeneration & Neighbourhoods advised a meeting between stakeholders and officers to progress this matter had taken place. A formal working group of the South-East Coastal group will be formed. Following initial fact finding, a report will be taken to Environment Committee detailing the options available to the Council and residents.	Ongoing

10.	Queenborough Guildhall	<p>Councillor Cameron Beart asked that the Regeneration & Property Committee look at the poor state of Queenborough Guildhall.</p> <p>An Extraordinary Regeneration & Property Committee was called for 26 September 2022 to discuss Queenborough Guildhall.</p>	<p>The Regeneration & Property Committee resolved that the inclusion of Queenborough Guildhall in the recommended programme of Condition Surveys be supported by the Committee.</p> <p>The minutes of the Extraordinary Regeneration & Property Committee meeting can be found on the website or via this Link.</p>
11.	Scrapsgate Field, Minster	<p>Councillor Cameron Beart raised the issue of Scrapsgate Field, Minster and explained that SBC used to cut and maintain a horse-riding ring on that land. This stopped due to SBC budget cuts and to protect brown nesting birds. A group of horse owners had requested to bring it back into use and were willing to contribute to the cost. Councillor Beart consulted with the Head of Leisure and Environment who advised that the support of the Sheppey Area Committee should be sought in the first instance, before taking the matter to the Environment Committee.</p> <p>The Director of Regeneration and Neighbourhoods said that although SBC would prefer to keep the land as it was for biodiversity reasons, officers could look at the possibility of the horse-riding group leasing the land and taking on the liability.</p> <p>It was agreed that officers would take this away to see what the options were and then refer the matter to the Chair of the</p>	<p>The Director of Regeneration & Neighbourhoods advised that officers will be discussing the matter with the Chair of the Environment Committee as to if and when this is put on the agenda to consider.</p>

		Environment Committee to request it be added to a future agenda.	
12.	New Road Play Park, Minster-on-Sea	<p>At the September 2022 meeting members agreed a bid of £20,000.00 submitted by Councillor Elliott Jayes for improvements to New Road Play Park, Minster-on-Sea.</p> <p>Members are aware of the risk of the funding being forfeited if the funding is not spent by the end of the Civic year. An update on the progress is to be provided at the December meeting.</p>	<p>The Greenspace Technical Officer provided an update on this project. It has been agreed to leave all the existing play facilities in situ and look to integrate smaller pieces of equipment into the same area to provide different 'play values' than those already on site. An 'aerial runway' at the opposite end of the open space will be included as an additional 'option' when going out to design and tender.</p> <p>This will be going out to tender by mid/late December 2022.</p>
13.	Sheerness town centre	<p>The return of the Clock Tower marked the end of the currently funded regeneration programme for Sheerness Town Centre.</p> <p>At the September meeting the Head of Regeneration & Economic Development provided updates on the following:</p> <ul style="list-style-type: none"> • The latest situation with the LUF bid • The findings of the High Street Task Force visit • How the UKSPF bid might benefit Sheppey 	<p>The Head of Regeneration & Economic updated as follows:</p> <p>Works to Masters' House are very near completion, and an Expression of Interest process is underway to secure an operator. A simultaneous process has been launched for the Old Library at 44 Trinity Road. Combined or separate EOIs are invited.</p>

			Government's decision on our Levelling-Up Fund bid has been postponed and is now due before the end of the year.
14.	Q&R Regeneration	Six-monthly updates are provided by Homes England.	Neil Miller, Homes England, has been asked to provide an update. It will be circulated to Members when it arrives.

Joanne Johnson

JoanneJohnson@Swale.gov.uk

Our reference: EC15584

Date: 13 October 2022

Dear Joanne,

Re: Neptune Terrace - correspondence on behalf of Sheppey Area Committee

Thank you for your correspondence regarding the creation of disabled cycle access at Neptune Terrace dated 24 August 2022.

I recognise that introducing disabled and cycling access would benefit the community and you are right to say that the Environment Agency would be supportive. However, we do not have funding for access improvements on existing flood defences, therefore this is not something that the Environment Agency is able to do.

Earlier this year my officers were involved in discussions with Swale Borough Council (SBC) and Sheerness Town Council (STC), which also involved the Environment Agency's legal services team, to inform of our position on this with regard to the Equality Act 2010.

The Environment Agency has no objections in principle to any access improvement works proposed by SBC or STC, however this would be subject to the granting of the relevant Flood Risk Activity Permit (FRAP), and planning permissions.

I have enclosed the most recent email sent to STC, which details our position on this matter. I am sorry that I am not able to help.

Yours sincerely



Sally Harvey
Area Director – Kent, South London and East Sussex

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Isle of Sheppey Area Committee - Beach Hut Proposal 2022

The current beach hut provision is in two locations on the Isle of Sheppey. There are currently 35 huts in Minster and 20 in Leysdown. Minster has 29 huts privately owned and 6 are rented. Leysdown has 12 huts privately owned with 8 being rented. Annual revenue from rented huts is £13,000 and an additional £16,000 is achieved from ground rent of purchased huts. Beach huts are cited in Swales Visitor Economy Framework as a priority.

To assist the Council in generating additional income to help support delivery of local services, it is proposed to install an additional 12 beach huts at Minster Leas and a further 12 at Leysdown, in the existing locations over the winter. The proposal is to install the huts along the same line as the existing huts to ensure uniformity.

The new hut specification will match the existing huts with the addition of weather boarding on the Leysdown huts to counter previous weather issues. Leysdown will also have additional knee rails to the rear and picket fencing to the front, in line with existing fencing. Minster will have an additional two metal staircases to allow access to the huts from the promenade.

It is proposed to have a number for private sale, and some kept in SBC ownership for annual or weekly rental. Sales allow us to recoup the capital funding spent on the project in the form of capital receipts and remove the ongoing maintenance liability for the Council. However, rentals are proposed to ensure that they are more accessible for local people to take advantage of. As well as the capital receipts from sales, revenue income is from a combination of annual/weekly rents and ongoing ground rent from the beach huts that are sold.

Following a recent review of the waiting list there are currently 328 remaining on the list. There are 146 requesting a hut at Minster, 13 at Leysdown and 169 with no preference.

It is likely that huts will be installed in batches which will limit the disruption to the area and areas will be cordoned off during the install phase to ensure nobody can access the 'site'. Huts will be secured during the curing period and will be available for viewing once all 12 huts are finished in each location. It is unclear at this stage if huts will be installed at both locations in tandem and at different times.

Images of existing huts at Minster:



Proposed Minster Location:

12 No. PROPOSED BEACH HUTS – THE LEAS, MINSTER

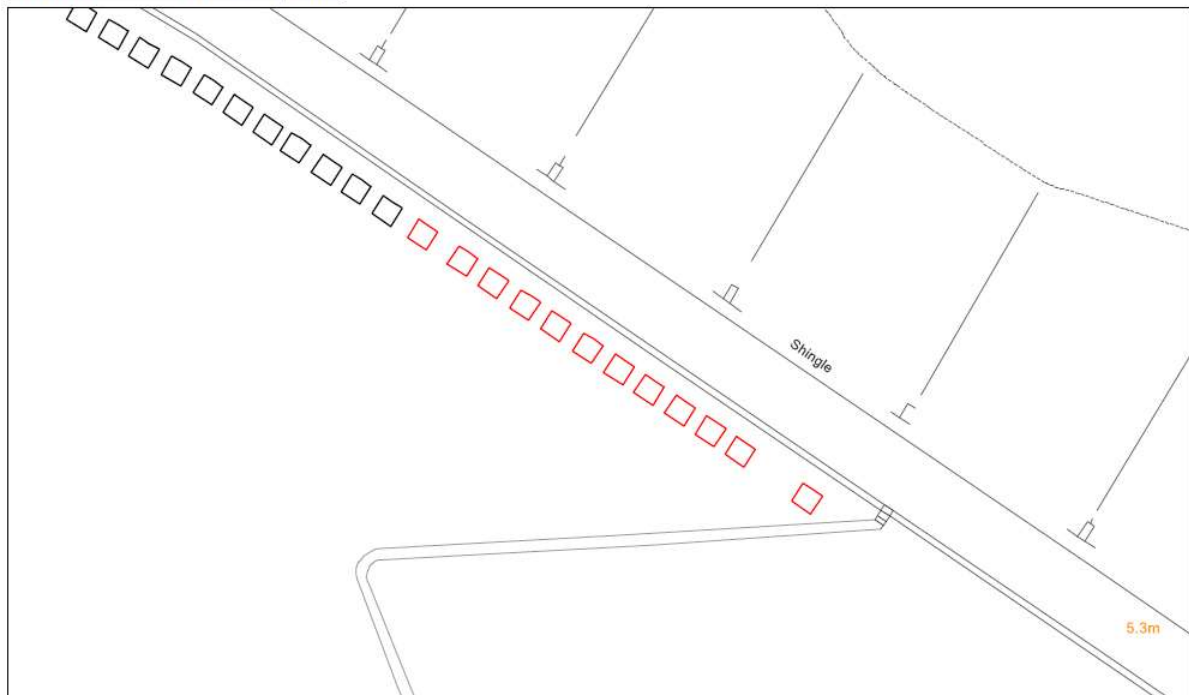
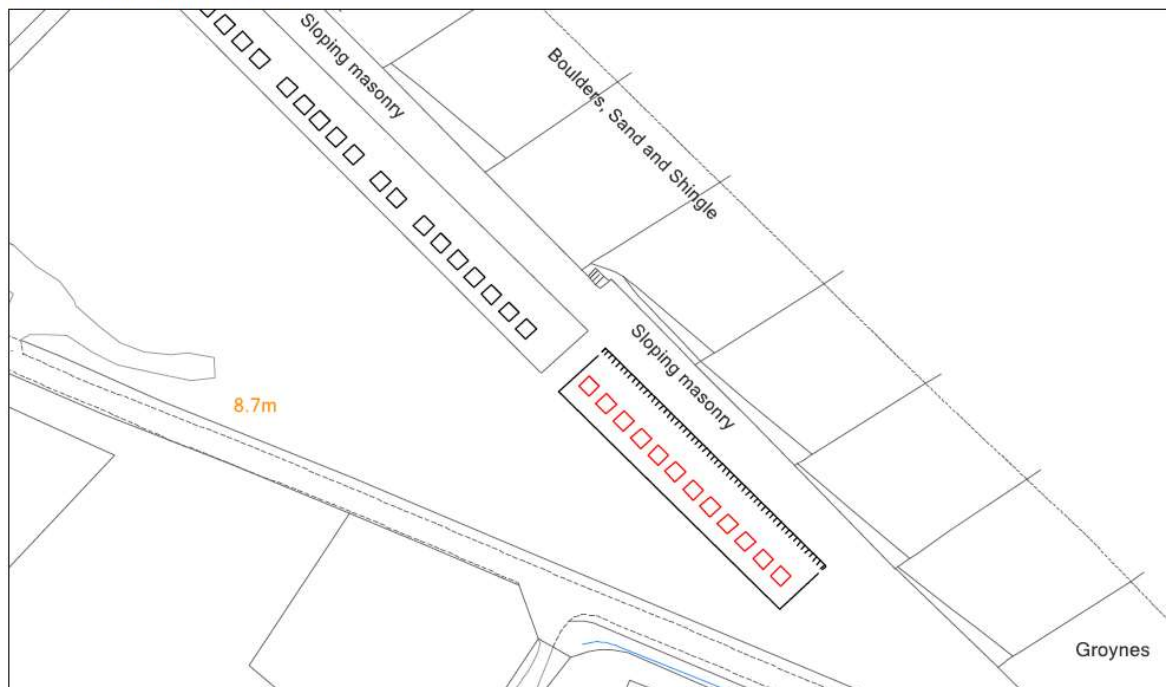


Image of existing huts at Leysdown:



Proposed Leysdown Location:

12 No. PROPOSED BEACH HUTS - LEYSDOWN



Area Committee Questions:

1. Do you approve the installation of 12 new huts at Minster Leas?
2. Do you approve the installation of 12 new huts at Leysdown?
3. Do you feel there could be more installed in the future to serve the waiting list demand?

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Cover Report for Sheppey Area Committee Funding Scheme Round 2

Introduction

The Sheppey Area Committee has been allocated a total of £47,000.00 for the financial year 2022/23. At the Sheppey Area Committee Meeting on 22 September 2022, £38,412.10 of funding was allocated. Committee Members agreed that for the unallocated funding of £8,587.90, a second funding round should take place to allocate the remaining funding.

The process proposed by the Area Committee Review Working Group, and agreed by Area Committee Chairs, was to carry out a scoring process on applications received for Area Committee Funding. The deadline for applications was Thursday 3 November 2022 and bids of £20,507.90 were received for consideration by the Committee. Since, then the applications have been assessed for eligibility by officers and a scoring process carried out.

Three impartial officers have independently considered the applications and given them a score against the criteria set out in the Applicant Guidance Notes. Each criteria was scored as follows High – 3, Adequate – 2, Limited – 1, None – 0. All three officers scores were added together and presented to Committee Members in Appendix 1. Members were given the opportunity to challenge the scores, however, no challenges were received.

Also attached to this paper is the summary report on the applications received which contains the full text provided by applicants describing the project (Appendix 2).

Proposal

Having considered the summary report and supporting papers, along with the scoring and background information, officers would like to submit 4 options for allocating funds for the Committee to vote on.

Part of the reason for the Working Group's recommendation that impartial officers should score bids based on criteria agreed in advance by Members was to create a degree of separation between the Committee's decision-making on the one hand and Members with a disclosable interest in a bidder (e.g. involvement with a community group or membership of a parish council) on the other. Members who have a disclosable non-pecuniary interest in any of the bids should declare it in the usual way and will be able to vote, as long as the voting is on the basis of the presented options, as this is unlikely to result in any Member having a bias. However, in the event that the Committee agrees to vote on amendments to these options, favouring (and by implication disfavouring) certain bids, Members with a disclosable non-pecuniary interest in the favoured bid(s) should not take part in the vote.

Option 1:

This option would allow the highest scoring application to receive 100% funding from the scheme and the second highest scoring applicant to receive slightly less than 100% to ensure that the annual allocation is not exceeded:

Applicant	Score	Funding request	Proposed allocation
Curly's Farm – SHEP027	37	£2,880.00	£2,880.00
Warden Parish Council – SHEP026	31	£6,000.00	£5,707.90
Friendly Faces of Kent – SHEP028	29	£3,040.00	£0
Member bid Cllr Harrison – SHEP025	28	£8,587.90	£0
Total			£8,587.90

Option 2:

This option pays out 72.045% to the three highest scoring applications. This allows more organisations to receive a portion of funding.

Applicant	Score	Funding request	Proposed allocation
Curly's Farm – SHEP027	37	£2,880.00	£2,074.90
Warden Parish Council – SHEP026	31	£6,000.00	£4,322.70
Friendly Faces of Kent – SHEP028	29	£3,040.00	£2,190.17
Member bid Cllr Harrison – SHEP025	28	£8,587.90	£0
Total			£8,587.77

Option 3:

This option pays out 41.876% to all applicants regardless of their score but ensures that all bids receive an award of funding:

Applicant	Score	Funding request	Proposed allocation
Curly's Farm – SHEP027	37	£2,880.00	£1,206.03
Warden Parish Council – SHEP026	31	£6,000.00	£2,512.56
Friendly Faces of Kent – SHEP028	29	£3,040.00	£1,273.03
Member bid Cllr Harrison – SHEP025	28	£8,587.90	£3,596.27
Total			£8,587.89

Option 4

So that all possible options are presented for Committee Members to vote on, the final option is to award no funding to any bid. As the funding cannot be rolled forward to the year 2023/24, the unallocated funding of £8,587.90 would be recorded as a saving for 2022/23.

Sheppey Area Committee Members are invited to vote on the above options.

APPENDIX 1

Applicant	Funds requested	Improve the appearance of the area (High-3, Adequate-2, Limited-1, None-0)	Improve the environment of the area (High-3, Adequate-2, Limited-1, None-0)	Improve the facilities of the area (High-3, Adequate-2, Limited-1, None-0)	Area of geographical impact (Majority of wards - 3, more than one ward - 2, one ward - 1)	Will contribute to one of the Area Committee's priorities as set out in their Work Plan - See below (High-3, Adequate-2, Limited-1, None-0)	Contributes to achieving Swale's Strategic Priority 2 (All Priorities-3, More than one Priority-2, one Priority-1, no Priorities-0)	Contributes to achieving Swale's Strategic Priority 3 (All Priorities-3, More than one Priority-2, one Priority-1, no Priorities-0)	Score
		<i>Three officers independently scored the bids against the categories set out in the applicants' guidance notes. They were added together and a single total score shown on this sheet. The highest score available for individual categories is 9. The highest overall achievable score is 63.</i>							
Member bid - Cllr Angela Harrison - SHEP025	£8,587.90	6	6	5	3	1	4	3	28
Walden Parish Council - SHEP026	£6,000.00	4	4	9	3	2	3	6	31
Curly's Farm - SHEP027	£2,880.00	3	6	7	6	3	6	6	37
Friendly Faces of Kent - SHEP028	£3,040.00	2	3	8	5	4	1	6	29
TOTAL	£ 20,507.90								

Sheppey Area Committee's Work Plan priorities:

Funding for 'Beach Cams' to help promote the beaches;
 Contribution to Barton's point drainage project;
 Active Travel – consultation events and infrastructure improvements
 Bicycle recycling initiative
 Actions which may arise from the High Streets Task Force workshop in June;
 Public toilet refurbishments;
 Tree planting above the current plans;
 Business Crime Reduction Partnership – Radio Scheme; and
 Support for interventions around the Cost of Living Crisis – Food banks and
 VCS support such as debt advice etc.

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Appendix 2

Sheppey Area Committee Funding Scheme

Summary of applications received for the December 2022 meeting

Area Committee's allocation for 2022-23 - £47,000.00

At the Sheppey Area Committee meeting in September 2022, £38,412.10 was allocated.

Available to allocate at the December 2022 meeting - £8,587.90

(Applications arranged in the order they were received)

Reference:	SHEP025
Organisation:	Swale Borough Council – Member bid
Applicant Name:	Cllr Angela Harrison
Status of organisation:	Borough Council
Details of project/activity:	<p>Sheerness Promenade Lighting Replacement</p> <p>Replace the lighting along Sheerness Promenade. The current cost for the Borough of replacing lights with LEDs is around £186,000. There is currently £78,000 in the budget. I propose putting the £8,587.90 towards the cost of replacing the missing lighting along Sheerness Promenade.</p> <p>It will improve the facilities and appearance along the promenade where the lights were removed but never replaced. It will also make the promenade a much safer environment at night.</p> <p>This project is already being looked at however with these funds the Head of Environment and Leisure has said that Sheerness can be prioritised at the early stages of the project.</p>
Quote provided	N/A
Total project expenditure:	£186,000
Total project income (addition sources of income including cash/in kind):	N/A
Funding request:	£8,587.90

Reference:	SHEP026
Organisation:	Warden Parish Council
Applicant Name:	Kirstie Martin - Clerk
Status of organisation:	Parish Council
Details of project/activity:	<p>Replacement of flooring in Warden Village Hall Flooring was damaged due to flooding 4 times in 20 years. It is lifting in places and needs replacing urgently. The Village Hall allows for local people to access childcare, dance classes, boxing classes and BSL Song Signing.</p> <p>If the flooring is replaced, then all of these activities can continue to run locally. However, if the hall becomes unusable:</p> <ul style="list-style-type: none"> • The playgroup will have to temporarily close until further notice and vital childcare provision for local working families will be lost. • The Eastern Sheppey Boxing Club also does not have access to another site, so would also have to close meaning that young adults and teenagers would lose the multitude of benefits the club give them, including healthy activity, self-discipline and an opportunity to socialise in a safe setting. • A new dance class for children has recently started and would also need to close until further notice. • The new BSL Song Signing class would need to relocate and there would be no guarantee of its return. <p>If these important groups and organisations are lost, then the residents of Warden who are able to drive to alternative providers, will be forced to commute causing unnecessary carbon emissions, as well as lost time and additional traffic on our already creaking road network.</p> <p>Swift rectification of the flooring not only will allow all these amazing community organisations to continue to function as normal, it will also allow for the addition of floor markings so that additional provision of badminton club could also be possibly achieved.</p>
Quote provided	Yes
Total project expenditure:	Flooring – to strip up existing flooring and clear. Supply and lay 2 x coats of DPM Supply and lay primer and screeding Supply & lay vinyl sheet with upstands Fully bonded with approved adhesive all joins heat welded. Cost £11,671.00 VAT £2,334.20 Total project expenditure £14,005.20
Total project income (addition sources of income including cash/in kind):	Contribution from Warden Village Hall Committee £5,671.00 Warden Parish Council is VAT registered
Funding request:	£6,000.00

Reference:	SHEP027
Organisation:	Curly's Farm
Applicant Name:	Mrs Laura Pike – Business Development
Status of organisation:	Incorporated/Registered charity
Details of project/activity:	<p>Who we are - Curly's Legacy is committed to providing life-enhancing educational and social opportunities for the Isle of Sheppey and the local and wider community of Swale, each week offering farming education to 250 children and 10 young adults with complex learning difficulties. We provide a safe, progressive and meaningful programme of activities to develop life skills, increase employability and engage with a like-minded community where self-expression is encouraged, respected and valued.</p> <p>What this grant is for - We are seeking a contribution to pay for extra staff resource to ensure our new 'outpost' learning base can be operational as soon as possible during the winter months – our current income would not cover any extra hours over the next three months. This self-sustaining eco-friendly cabin will be a learning base situated far into the farm site away from main activities and somewhere our beneficiaries can experience the bush-life and which will provide a calmer, safe and sensory space for those with more complex needs. We have applied to other funders to cover the cost of equipment and tools, renewable energy sources etc, but need the manpower to be able to put the project together. This person will be the tutor who will have our beneficiaries help them to develop this area. There will be a forest school space, sensory garden, braille trail, allotment, beehives and an indoor space for incubators, vivarium and slow cookers (to make food produced on farm).</p> <p>Why - We are committed to the same strategic priorities as the borough council, but the most relevant priorities we have are:</p> <ul style="list-style-type: none"> • Biodiversity: our focus this winter and beyond is to increase the biodiversity of the farm site, by growing trees, recycling wood, waste and growing our own animal feed. We have trained two staff as beekeepers for our 15 hives and are developing an 'outpost' area which will be self-sustaining and supplied by renewable energy sources (wind/solar hybrid). Most significantly, all of this will be embedded into the educational programmes we run for all our beneficiaries, so we can encourage more biodiverse-consciousness – particularly within our younger generations. • We are a small local community charity whose commitment to our communities has been demonstrated time and again – we have stepped up during crisis by providing a food bank during Covid lockdowns, delivering water to households in summer 2022 due to water shortage and provide low-cost meat and dairy produce – the only farm on Sheppey to do so. • Being open for public visits in holiday season has also helped raise the profile of Leysdown on Sea as a tourist destination,

	<p>as it is somewhere visitors can come when they visit the area and is not far to travel to from main holiday parks.</p> <ul style="list-style-type: none"> The farm undertakes targeted interventions for our young people of the borough. We support young adults from Neptune House and BeMix (Sittingbourne) and offer 1:1 and 2:1 for young people whose physical and intellectual disabilities hinder them from participating fully in mainstream education and/or society. For example, this is Frankie our young man who is deaf and blind: <div data-bbox="587 589 1362 904"> </div> <div data-bbox="576 920 1386 1464"> </div>
Quote provided	No
Total project expenditure:	Staff cost – tutor 16 hours per week x £15 p/h x 12 weeks Total project expenditure £2,880,00
Total project income (addition sources of income including cash/in kind):	None
Funding request:	£2,880.00

Reference:	SHEP028
Organisation:	Friendly Faces of Kent
Applicant Name:	Lesley Nowell-Hitchcock - CEO
Status of organisation:	Unincorporated Association (Community Group)
Details of project/activity:	We are planning on operating a Warm Hub at our Space in Rushenden. This will be a place for local residents to come and stay warm during the colder months, at a difficult time with rising costs. We will offer the space from 10.30 to 14,00 over a 16 week period on a Thursday. The space would allow up to 20 residents to come in have refreshments, soup and roll and use the space to stay warm and enjoy meeting other local residents.
Quote provided	No
Total project expenditure:	Refreshments - £640.00 Staff cost – support working, volunteer, admin - £2,720.00 Total project expenditure - £3,360.00
Total project income (addition sources of income including cash/in kind):	Donations - £320.00
Funding request:	£3,040

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